

INSTITUTE OF **RACE** RELATIONS

***Race & Class*: new post**

Race & Class

Race & Class is a unique journal: it spans a number of different subject areas; it is neither geared to the academy nor to the 'grassroots' but speaks across constituencies; it avoids jargon, obscurantist language and academic 'post' fads, but seeks both to inform and provide new analyses; it sees knowledge as a means towards changing reality. Born in the political ferment of the 1970s (as a journal for Black and Third World Liberation) under the editorship of A. Sivanandan it has successfully survived and thrived with the help of a distinguished Editorial Working Committee of radical scholars, writers and activists from across the globe. And it has built up a reputation for its clarity and radical thinking. (<http://www.irr.org.uk/publications/race-class/>)

Race & Class is produced by the Institute of Race Relations (an educational charity) and reflects many of its current concerns, particularly relating to state racism, fascism, Islamophobia, criminal justice/incarceration, refugee rights. However, as the world rapidly changes, in terms of geopolitics, neoliberalism and technologies, we feel the need to broaden the journal's reach which means returning to areas in which it first established a reputation: political economy; ecological destruction; imperial warfare – focusing on the impact of today's forces on the Global South.

Sage Publications Ltd publishes *Race & Class* in print and online formats and promotes the journal in the academic arena very effectively. <http://journals.sagepub.com/home/rac>

We are anxious to see the journal being more widely known and used in and relating to the informal educational sector and within community-based and solidarity movements, and this would be central to the brief of the new worker.

Further information on *Race & Class* and this post

This journal has had a very unusual history which explains its unique place – as a committed, radical and conscious contributor to social change, which belongs neither to a political party nor to a university department. Read more of this history <https://www.youtube.com/watch?v=5XF0lphfvAg>

Unlike many other 'serious' journals, it does not publish articles which are overly difficult and heavy or just produce knowledge of purely academic interest. We want our pieces to provide analysis (as opposed to just narrative) which contains within it the potential for social transformation.

It has to date been edited by the same core group, with the aid of its Working Committee and now needs to look to ways of ensuring its continued growth in a new generation of supporters. Though in the first instance this is a supportive role, we see the right person as being able to acquire new skills and learn perspectives from the existing editors so as to play a more central part and take on a responsible role in the editorial team taking the journal forward over the next few years. You will be asked to oversee the Reviews section of the journal, and would be encouraged to write here yourself on areas of your expertise.

This is a chance for someone committed to internationalism and social justice to work in a stimulating environment in a post which provides ever varied and interesting challenges. If you have any questions or would like any further information before applying, please feel free to contact the editors by email or phone.

The Job description

- 1. Managing the production schedule for the journal** will involve drawing up timetables for each issue, ensuring that deadlines are met – copy is edited in time, contributors' copyright forms obtained, that proofs are handled to time, cover design discussed and commissioned – and liaising with external production editor at Sage.
- 2. Close day-to-day clerical coordination** will be part of your brief because the editors are part-time and often work remotely. Though R&C is a collective effort, you will act as the journal's anchor, attending to email correspondence, making sure article files are up to date and accessible to the team, and liaising with authors when needs be.
- 3. Assisting in the editing process** of reviewing submissions, preparing copy for publication by sub-editing styling, proofing etc.
- 4. Developing the journal's reach** within British-based solidarity and other social movements, both to make activists aware of its contents and also to look out for potential contributors and extend the range of its coverage, which will involve attending outside meetings and keeping up with other publications in allied fields.
- 5. Taking responsibility for the Reviews section** by looking out for books to review, contacting publishers, commissioning reviews, liaising with writers and managing incoming reviews.
- 6. Extending Race & Class' profile on twitter and facebook** in terms of publicising its current and topical past issues and liaising with Sage's marketing department.

7. Contributing to general running of the Institute of Race Relations, especially as regards editing of other online and print publications, as required.

Person specification

Essential

Excellent English-language skills and ability to write clearly to a high standard of accuracy
Knowledge of international relations and social equality issues
Proven experience of working in editing/publishing
Experience of using social media
Commitment to the values of IRR

Desirable

Ability to work in a team
Campaigning experience
Eye for detail
Ability to work independently but in a consultative way

Terms of employment

Starting salary will be £25,000-£33,000 (depending on experience). Staff work a 35-hour week – 10am-5pm Monday-Friday – from IRR's office in Kings Cross. Holidays are 28 days per year including Bank Holidays. Time off in lieu is given for evening or weekend working. This is a permanent position subject to a six-month probationary period.

Applying: Fill out the application form and return to info@irr.org.uk; fill out the monitoring form and return to jenny@irr.org.uk.

Closing date: Return the forms to IRR by 5pm on Thursday 24 August 2017.

Interviews will be held in September 2017 (at which you will be expected to undertake at least one task involving editing skills).

Race & Class welcomes applications from everyone and appointment will be on the basis of merit. But in line with our Equal Opportunities Policy, we particularly encourage Black, Asian and ethnic minority candidates to apply.